

## Guidelines for Observers

1. **Observers are asked to register on arrival at the meeting. Your badge will be given to you then.** IASB Staff will admit people who have not given advance notification only if space permits.
2. Delegations of more than **two people** from the **same organisation** (including global affiliates) attending the same session will be admitted only at the discretion of IASB Staff and only if space permits.
3. The meeting agenda and timetable for individual agenda items will be posted in advance of the meeting on the IASB Web site ([www.iasb.org](http://www.iasb.org)). Observers are encouraged to check the website shortly before the meeting for last minute changes. IASB cannot accept any responsibility for losses or inconvenience caused by changes to timing or difficulties in accommodating members of the public.
4. The WSS Meeting is conducted in English without translation into any other language.
5. Agenda papers will not be provided to observers. Summaries or slide presentations may be available at the meeting, or posted on the website.
6. Observers are asked not to participate in discussion at the meetings and not to take photographs or operate mobile phones, video cameras, or tape recorders in the meeting room.
7. Observers are asked to remain in the public seating area and not to enter the WSS delegate seating area.
8. IASB is **not** able to invite observers to join the WSS luncheon or dinner. Observers are requested not to bring food into the Meeting Room.
9. Smoking is not permitted in the meeting room.
10. IASB does not make hotel arrangements for observers.
11. ***IASB does not have telephone, fax, or copying facilities available for observers.***